

**Meeting of South Norfolk Clinical Commissioning Group
Governing Body**

**13.30 – 15.30
Tuesday 14th January 2014**

**The Pennoyer Centre, Station Road, Pulham St Mary, Norfolk,
IP21 4QT**

AGENDA

AGENDA – Part 1

Chair: Dr Jon Bryson

ITEM	TIME	SUBJECT		
1.	13.30	Chair's opening comments and housekeeping notes		
2.		Apologies for Absence		
3.		Declarations of Interest		
4.		Minutes from Previous Meeting & Actions Arising		
5.		Performance and Operations		
5.1	13.35	Chief Officer's Report	Ann Donkin	Paper
5.2	13.40	Finance Report	Steve Ham	Paper
5.3	13.50	Performance Report including quarter 2 Assurance Checkpoint	Steve Ham	Paper
5.4		Audit Committee minutes – 18 October 2013	Anna Bennett	Paper
6.		Quality and Patient Safety		
6.1	14.00	Quality and Patient Safety Report	Sandra Corry	Paper
6.2	14.10	Serious Incident and Never Event Policy	Dr Hilary Byrne	Paper
6.3		Quality and Patient Safety Committee – November 2013	Dr Hilary Byrne	Paper
7.		Corporate Affairs		
7.1	14.20	Board Assurance Framework	Karen Barker	Paper
7.2	14.30	Policy for Policies	Karen Barker	Paper
7.3	14.40	Dates for the Governing Body 2014/15	Karen Barker	Paper
8.		2014/2015 Planning Round		
8.1	14.45	Key Commissioning Issues	Jocelyn Pike	Presentation
8.2	14.55	Better Care Fund (previously known as Integration Transformation Fund)	Chris Coath	Paper
8.3	15.05	Financial Allocation inc Consequences of PBR Tariff Changes	Steve Ham	Paper
8.4	15.15	Contracting for Quality and Innovation	Sandra Corry	Paper
8.5	15.25	Quality Premium	Sandra Corry	Paper
9.		Communications and Engagement Update		
9.1	15.30	Communications and Engagement Update	Oliver Cruickshank	Paper
10.		Any Other Business		

Date and time of next meeting

The next meeting of South Norfolk Clinical Commissioning Group Board will be held on
**Tuesday 11th March 2014, venue Colin Chapman Room, Hethel Engineering Centre, Chapman Way,
Hethel, Norwich, NR14 8FB**

In accordance with the Public Bodies (Admission to Meetings) Act 1960, the public and members of the Press will be excluded from the remainder of the meeting where there is business of a confidential nature to be transacted, publicity concerning which could be prejudicial to the public interest

(A) CSU	(Anglia) Commissioning Support Unit	LAT	Local Area Team (of the National Commissioning Board)
2ww	Two Week Wait	LMC	Local Medical Committee
A&E	Accident and Emergency	LTC	Long Term Conditions
AQP	Any Qualified Provider	MFE	Medicine for the Elderly
ASCU	NHS Anglia Commissioning Support Unit	MIU	Minor Injuries Unit
AT	Area Team	MONITOR	NHS Foundation Trust Regulator
BDC	Broadland District Council	MRSA	Methicillin Resistant Staphylococcus Aureus
BMA	British Medical Association	MSOA	Middle Layer Super Output Area
BMI	Body Mass Index	N&W CSU	Norfolk and Waveney Commissioning Support Unit
C2C	Consultant to Consultant	NCB	National Commissioning Board (Now NHS England)
C&B	Choose and Book	NCC	Norfolk County Council
CCG	Clinical Commissioning Group	NCHC	Norfolk Community Health and Care services provider organisation
CFT	Community Foundation Trust	NHS	National Health Service
CHC	Continuing Healthcare	NHS NCB	NHS National Commissioning Board
CHD	Coronary Heart Disease	NHSM&E	NHS Midlands and East
CIC	Community Interest Company	NICE	National Institute for Health and Clinical Excellence
COF	Commissioning Outcomes Framework	NNUHFT	Norfolk and Norwich University Hospitals Foundation Trust
COPD	Chronic Obstructive Pulmonary Disease	NQB	NHS National Quality Board
CPA	Care Programme Approach	NSFT	Norfolk and Suffolk NHS Foundation Trust
CQC	Care Quality Commission	OOH	Out of Hours
CQRM	Contractual Quality Review Meeting	PALs	Patient Advice and Liaison Service
CQUIN	Contracting for Quality and Innovation	PbR	Payment by Results
DES	Directly Enhanced Service	PCT	Primary Care Trust
DIST	Dementia Intensive Support Team	PMS	Primary Medical Services
DoH	Department of Health	PPE	Patient and Public Engagement
DSR	Directly Standardised Rates	PPG	Patient Participation Group
ECG	Electrocardiogram	PPI	Patient and Public Involvement
EEAST	East Anglian Ambulance Services NHS Trust	PROMS	Patient Reported Outcome Measures
EIT	Early Intervention teams	QALY	Quality Adjusted Life Year
EMIS	Egton Medical Information Systems (GP Information System)	QEHKLF	Queen Elizabeth Hospital Kings Lynn NHS Foundation Trust
EoE	East of England	QIPP	Quality, Innovation, Productivity and Prevention
ERPHO	East of England Public Health Observatory	QIR	Quality Issue Report
FOI	Freedom of Information	QOF	Quality and Outcomes Framework
FRR	Financial Risk Rating	R&D	Research & Development
FT	Foundation Trust	RCA	Root Cause Analysis
GBAF	Governing Body Assurance Framework	RCGP	Royal College of General Practitioners
GP	General Practitioner	RMC	Referrals Management Centre
H&WB	Health & Wellbeing Board	RTT	Referral to Treatment
HCAI	Healthcare Acquired Infection	SCN	Strategic Clinical Network
HDU	High Dependency Unit	SI	Serious Incidents
HES	Hospital Episode Statistics	SLA	Service Level Agreement
HOSC	Health Overview and Scrutiny	SNCCG	South Norfolk Clinical Commissioning Group
IAPT	Improving Access to Psychological Therapies	SNDC	South Norfolk District Council
ICAS	Independent Complaints Advocacy Service	SPA	Single Point of Access
ICO	Integrated Care Organisation	SPOT	Spend and Outcome relative to other CCGs
IFR	Individual Funding Request	SUS	Secondary Uses Service
IG	Information Governance	TAG	Therapeutic Advisory Group
IM&T	Information Management and Technology	TIA	Transient Ischaemic Attack
IMD	Index of Multiple Deprivations	TOP	Termination of Pregnancy
JHWS	Joint Health and Wellbeing Strategy	VTE	Venous thrombo-embolism
JPUHFT	James Paget University Hospital Foundation Trust	WSH	West Suffolk Hospital
KPI	Key Performance Indicator	Y&HPO	Yorkshire & Humber Public Health Observatory
LA	Local Authority		